

CLAYTON-LE-WOODS PARISH COUNCIL
MINUTES OF THE ENVORNOMENT COMMITTEE
HELD ON MONDAY 5TH OCTOBER AT 7.00PM
AT CLAYTON GREEN LEISURE CENTRE

PRESENT: Councillor D Rogerson
Councillor R Boyd
Councillor M Clifford
Councillor S Cross
Councillor G Ormston
Councillor E Whiteford

IN ATTENDANCE: Mrs TD Morris (Clerk)

	ACTION
<p>Change of Venue There was a note of thanks for the Management Staff at Clayton Green Leisure Centre for hosting the meeting as the Clerk was unable to gain access to the Library. (Details of two emergency key holders was now on file).</p>	Clerk
<p>15.14 APOLOGIES Apologies were received and accepted from Councillor A Cullens.</p>	
<p>15.15 DECLARATION OF INTEREST There was no declaration of interest.</p>	
<p>15.16 APPROVAL OF MINUTES DATED 6th JULY 2015 It was RESOLVED that the minutes dated 6th July 2015 were approved as a correct record and were duly signed by the Chairman.</p>	
<p>15.17 MATTERS ARISING There were no matters arising.</p>	

15.18 SPRING MEADOW POND PROJECT

A copy of the letter that was sent to the contractor Environments for People was given to the Chairman for his information.

The project would be held in abeyance until such time as it was fully reviewed by the Parish Council and the owner of the pond Chorley Council.

15.19 AUTUMN TRIM OF FOOTPATHS

It was noted that Bedrock Landscapes Limited no longer wished to be considered for contracts with the parish council.

The members requested that the Clerk make the appropriate arrangements to gain quotes to clear the paths at Manor Road Holly Close and Lancaster Lane.

Clerk

15.20 HERITAGE GARDEN HANDRAIL

After a discussion it was requested that Councillor R Boyd liaise with the Chorley Heritage Society to ask their views on this issue.

R Boyd

15.21 BACK LANE TREE MANAGEMENT POLICY

The Clerk stated that she had been advised recently by Alan Bothamley at Chorley Council that the parish council should have a Tree Management Policy in place and undertake a formal yearly inspection.

A number of draft policies were distributed to the councillors for their information.

It was agreed that this policy would be reviewed further at the next meeting.

EC

Also it was requested that the Clerk investigate the possibility if the Woodland Trust undertaking the yearly inspection in the future.

Clerk

15.22 WINTER BEDDING / CHRISTMAS PREPARATIONS

Winter Bedding

The members were informed that the Winter bedding had been ordered for the raised bed at Clayton Brook Road; however the planting of the log roll adjacent to the Pines roundabout had yet to be contracted out.

The committee requested that the appropriate quotes be garnered and the planting arranged as soon as was practicable.

Clerk

Christmas Preparations

After due consideration it was proposed that the parish erect a Christmas Tree to be located opposite the Pines Hotel on the Preston Road (A6). For impact it was suggested that the tree would have to be over 20 feet in height. It was also suggested that there would be an opening ceremony which could take place in the Pines Hotel car park.

The committee nominated a working party of Councillor R Boyd, Councillor M Clifford along with the Clerk to gain the appropriate quotations, licences, insurances and permissions to erect a tree in time for Christmas 2015.

15.23 FORAL DISPLAYS / WILD FLOWER MEADOWS 2016

There was a discussion of more involvement within the community for next year to expand the depth of partnership with more voluntary and commercial groups throughout the parish.

Clerk

It was requested that the Clerk invite Chorley Council to provide a presentation at the full parish council of the wild flower project for next year.

Also Councillor G Ormston would be co-ordinating a liaison between the parish council and the community groups to expand the floral and vegetable displays around the parish.

Cllr G Ormston

15.24 ANNUAL REVIEW OF ASSETS

It was noted that as part of the asset register process all the waste bins benches and notice boards had to be located and reviewed for maintenance repair and renewal purposes.

It was agreed that each of the councillors undertake a review in their particular ward and report back with their findings.

All Members

15.25 DATE OF NEXT MEETING

The next scheduled meeting was agreed to be held on Monday 4th January 2016 at 7.00pm at Clayton Green Library.