

# Clayton-le-Woods Parish Council

Clerk to the Council: Mrs Tracy Morris  
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11<sup>th</sup> January 2021

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held on Monday 18<sup>th</sup> January 2021 at 7.30pm via Zoom.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Tracy Morris', is written over a faint, light-colored background.

Mrs Tracy Morris  
Clerk to the Council

## Agenda

1. **To receive and accept apologies**
2. **Declaration of Interest**
3. **Public Participation (None Indicated)**
4. **To approve the Minutes of the Ordinary Parish Council Meeting held on Monday 16<sup>th</sup> November 2020 (Attached)**
5. **Clerk's Report (Matters Arising)**
6. **Reports**
  - 7.1 Publication and Distribution of the Parish Newsletter
  - 7.2 Renovation of Flowerbeds Quotation for £2440.00
  - 7.3 Play Area/Skate Park Repairs (£1296.00)
  - 7.4 Back Lane Woods Update by Chairman/Clerk
  - 7.5 Holiday Hunger/Food Parcels Update by Project Officer
  - 7.6 CIL Applications Update (SPID Provision – Working Group)
  - 7.7 Receipt of Audited Accounts 2019/20 from Whittle and Clayton-le-Woods War Memorial Committee (Copy Attached)
  - 7.8 SPID Location and Type Investigation prior to CIL Application



CLW PC AGENDA

- 7. Finance Committee Meeting held on Thursday 19<sup>th</sup> November 2020**  
Recommendation to set Precept for 2021/22 at £22.00 based on a Band D property (Budget Documents Attached)
- 8. Quarterly Report** (See attached 3<sup>rd</sup> Quarter Report)
- 9. Accounts for Payment**  
*Each account has been checked and countersigned by the nominated Councillor. All accounts include VAT where applicable. Late Accounts List (To be tabled at Meeting)*

<b>Paym't Method/ Chq No.</b>	<b>January 2021 Accounts</b>	<b>£</b>
S/O	Lengthsmen (5 no.) Salary Paid by Standing Order	837.12
S/O	Employee (1) Salary Paid by Standing Order	1516.11
D/D	Employee (1) / Employer Pension Contribution	560.86
S/O	Employee (2) Salary Paid by Standing Order	717.78
B/T	Chorley Business and Technology Centre Monthly Office Rental	404.40
D/D	Easy Websites Ltd. Monthly Hosting, Parish email addresses, Support.	80.40
D/D	O2 Telefonica Monthly Fee for Parish Phone	36.25
B/T	BT Business Bill Office Phone and Broadband	59.27
D/D	Three Telephone Monthly Fee Parish Phone (2)	9.00
S/O	Chorley Self Storage Monthly Rental	88.00
B/T	Safe Choice Packaging 8000 No. Doggy Bags	264.00
B/T	SLCC Annual Subscription Fee 2021	208.00
B/T	Chorley Business and Technology Centre Stamps	9.12
B/T	GT & GR Gilbert Woods Farm Christmas Trees. Purchase and Delivery of Christmas Tree	2500.00
B/T	City Illuminations Installation and Removal of Christmas Tree Lights	2340.00
B/T	Stringfellow Ltd Play Area/ Skate Park Repairs	1296.00
B/T	MS Landscapes Flowerbed Renovation	2440.00
000187	Chorley Council Annual Dog Bin emptying Charge	172.30
	<b>Total without Late Accounts</b>	<b>£13,538.61</b>



## CLW PC AGENDA

### 10. To discuss and make decisions on Planning Applications

Applications can be viewed on the Chorley Council website via the following link:

<https://planning.chorley.gov.uk/online-applications/search.do?action=weeklyList>

**1.Application no:** 20/01195/FULHH Proposal: Part two storey side, part single storey rear extension (following demolition of existing single storey rear extension and detached garage) Location: 496 Preston Road, Clayton-le-Woods, Chorley, PR6 7JB

**2.Application no:** 20/01218/FULHH Proposal: Two storey front extension and single storey rear extension Location: 29 Higher Meadow, Clayton-le-Woods, Leyland, PR25 5RJ

**3.Application no:** 20/01224/CLPUD Proposal: Application for a certificate of lawfulness for a proposed single storey rear extension Location: 29 Rowan Croft, Clayton-le-Woods, Chorley, PR6 7UU.

**4.Application no:** 20/01229/PDE Proposal: Notification of a proposed single storey rear extension measuring 3.5m in depth, with eaves height of 2.8m, and a maximum height of 3.15m Location: 11 Kirkby Avenue, Clayton-le-Woods, Leyland, PR25 5SQ

**5.Application no:** 20/01230/PDE Proposal: Notification of a proposed single story single extension measuring 4m in depth, with eaves height of 3.8m, and a maximum height of 3.9m Location: 106 Clover Field, Clayton-le-Woods, Chorley, PR6 7RY

**6.Application no:** 20/01235/MNMA Proposal: Minor non material amendment to planning permission 20/00725/CB3MAJ (Section 73 application to vary condition 18 (site access construction) attached to planning permission 20/00124/CB3MAJ) to relocate an external fire exit door from North elevation to East elevation main road frontage. Location: Whittle-le-Woods and Clayton-le-Woods Parish Club, 239 Preston Road, Clayton-le Woods, Chorley, PR6 7PY

**7.Application no:** 20/01236/DIS Proposal: Application to discharge condition no.10 (surface water drainage scheme) attached to planning permission 20/00725/CB3MAJ (Section 73 application to vary condition 18 (site access construction) attached to planning permission 20/00124/CB3MAJ) Location: Whittle-le-Woods and Clayton-le-Woods Parish Club, 239 Preston Road, Clayton-le-Woods, Chorley, PR6 7PY

**8.Application no.** 20/01277/FUL Erection of extensions to existing building and change of use to 'neighbourhood retail' (Use Class E), with associated formation of delivery and parking areas Location: Glen Stafford Thorntrees Garage Wigan Road Clayton-le-Woods Leyland PR25 5SB

**9.Application no:** 20/01282/CLPUD Proposal: Application for a certificate of lawfulness for a proposed single storey rear extension (following demolition of existing conservatory) Location: 24 Spring Meadow, Clayton-le-Woods, Leyland, PR25 5UR



#### CLW PC AGENDA

**10.Application no:** 20/01287/FULHH Proposal: Single storey side extension  
Location: 18 Clover Field Clayton-le-Woods Chorley PR6 7RP

**11.Application no:** 20/01360/FULMAJ Section 73 application to vary condition no.5 (approved plans) attached to planning permission 19/00075/FULMAJ (Change of use from hotel to 14 flats) involving the erection of two extensions and internal alterations Location: Brook House Hotel 662 Preston Road Clayton-le-Woods Chorley PR6 7EH

**12.Application no:** 20/01373/CB3 Proposal: Creation of a natural flood management feature on open space off Clover Field in Carr Brook Linear Park Location: Land To The East And West Of Clover Field Clayton-le-Woods

**13.Application no:** 20/01375/FULHH Proposal: Erection of detached garage (following demolition of existing garage) Location:486 Preston Road Clayton-le-Woods Chorley PR6 7JB

#### **11. Correspondence**

None Indicated

#### **Invitation to Interview meeting for Co-option of Councillors**

Proposed date 25<sup>th</sup> January 2021 at 7.00pm via Zoom

#### **12.Date for Next Meeting**

The next full parish council meeting is proposed to be held on Monday 15<sup>th</sup> February 2021 via Zoom

#### **Schedule Meetings:**

Finance Committee: To be Arranged

CIL Working Group: To be Arranged

**Please Note:** If any member of the public wishes to attend the Zoom meeting please contact the Clerk for further details.