

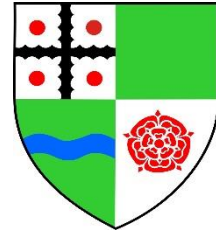
Clayton-le-Woods Parish Council

Clerk to the Council: Mrs Tracy Morris
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www.claytonlewoodsparishcouncil.org.uk



9th May 2023

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held on Monday 15th May 2023 at 7.30pm at the Parish Council Community Meeting Room/Office 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Mrs Tracy Morris', written over a horizontal line.

Mrs Tracy Morris
Clerk to the Council



CLW PC AGENDA

Agenda

- 1. To receive and accept apologies**
- 2. Declaration of Interest**
- 3. Public Participation**
- 4. To Approve the Minutes of the Annual Parish Meeting held on Monday 17th April 2023 (Attached)**
- 5. To approve the Minutes of the Ordinary Parish Council Meeting held on Monday 17th April 2023 (Attached)**
- 6. Clerk's and Admin Assistants Reports (Attached)**
- 7. Parish Council Elections – 5 Vacancies (4 Clayton Brook and 1 West)**
Proposal to advertise for Co-option post election
- 8. Reports**
 1. Lengthsmen Update
 2. Bowling Green Update (Letter from Bowling Team regarding Health and Safety Issues and Hiring of Toilet Facilities)
 - 3.SPID Installation Update
- 9. To Approve Cllr P Gabbott Chairman's Allowance 6 Months**
From Dec 2022-May 2023 (£250.00)



CLW PC AGENDA

10. Accounts for Payment

All accounts include VAT where applicable. Late Accounts List (To be tabled at Meeting)

1. Payments April/May 2023

Voucher	Date	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
25	24/04/2023	Virgin Money	B/T	CIL	Traffic Technology Ltd	S	9,400.00	1,880.00	11,280.00
25	24/04/2023	Virgin Money	B/T	CIL	Traffic Technology Ltd	S	95.00	19.00	114.00
25	24/04/2023	Virgin Money	B/T	CIL	Traffic Technology Ltd	S	2,680.00	536.00	3,216.00
25	24/04/2023	Virgin Money	B/T	CIL	Traffic Technology Ltd	S	328.00	65.60	393.60
25	24/04/2023	Virgin Money	B/T	CIL	Traffic Technology Ltd	S	625.00	125.00	750.00
26	27/04/2023	Virgin Money	B/T	CLW Bowling Green Mair	Kevin Bond	Z	200.00		200.00
27	18/04/2023	Virgin Money	B/T	Annual Subscription	Chorley Council	Z	130.00		130.00
28	18/04/2023	Virgin Money	B/T	Land Registry Check	HM Land Registry	Z	14.95		14.95
29	18/04/2023	Virgin Money	B/T	TENs Licence	Chorley Council	Z	21.00		21.00
30	15/05/2023	Virgin Money	B/T	Clerk's Reimbursement	Post Office	Z	9.50		9.50
31	24/04/2023	Virgin Money		Summer Fair Leaflets	Sprintprint	Z	140.00		140.00
32	27/04/2023	Natwest Bank	B/T	Repair to Defibrillator Bc	Stringfellow Building Cc	S	450.00	90.00	540.00
33	27/04/2023	Virgin Money		Utility Bill	NPower	L	175.64	8.78	184.42
34	15/05/2023	Virgin Money	B/T	Expenses	Employee 02	Z	42.30		42.30
34	15/05/2023	Virgin Money	B/T	Expenses	Employee 02	Z	0.95		0.95
35	15/05/2023	Virgin Money	B/T	Utility Bill	Water Plus	Z	17.25		17.25
35	15/05/2023	Virgin Money	B/T	Utility Bill	Water Plus	S	7.60	1.52	9.12
36	15/05/2023	Natwest Bank	D/D	Website/Email Managem	Easy Websites	S	81.00	16.20	97.20
37	15/05/2023	Natwest Bank	S/O	Salary	Lengthsmen JI	E	130.80		130.80
38	15/05/2023	Natwest Bank	S/O	Salary	Lengthsmen DH	E	218.00		218.00
39	15/05/2023	Natwest Bank	S/O	Salary	Lengthsmen DM	E	261.60		261.60
40	15/05/2023	Virgin Money	S/O	Salary	Employee 01	E	1,722.67		1,722.67
41	15/05/2023	Natwest Bank	D/D	Pension	LCC Pension Employee	E	899.66		899.66
42	15/05/2023	Natwest Bank	D/D	Phones/Broadband	O2	S	36.36	7.27	43.63
43	15/05/2023	Virgin Money	S/O	Salary	Lengthsmen ME	E	348.80		348.80
44	15/05/2023	Virgin Money	S/O	Rent/Room Hire	Chorley Self Storage Lt	S	76.67	15.33	92.00
45	15/05/2023	Virgin Money	S/O	Salary	Employee 02	E	1,036.08		1,036.08
46	15/05/2023	Virgin Money	D/D	Phones/Broadband	Three Business Service	S	7.50	1.50	9.00
47	15/05/2023	Virgin Money	D/D	Phones/Broadband	BT	S	49.59	9.92	59.51
48	15/05/2023	Virgin Money	S/O	Salary	Lengthsmen CD	X	87.20		87.20
49	15/05/2023	Virgin Money	B/T	CLWBG Monthly Rent	MRE Belbroughton Ltd	X	49.00		49.00
50	10/05/2023	Virgin Money	B/T	Office Cleaning	Diamond Domestic	S	64.00	12.80	76.80
51	15/05/2023	Virgin Money	B/T	Office Maintenance	Yates Entrance Solutio	S	65.00	13.00	78.00
52	10/05/2023	Virgin Money	B/T	Grass Cutting/Open Spa	Envirocare Maintenanc	S	848.43	169.69	1,018.12
53	15/05/2023	Virgin Money		Office Supplies	Amazon	S	48.73	9.75	58.48
54	10/05/2023	Virgin Money		Office Supplies	Amazon (1)	S	14.15	2.83	16.98
55	10/05/2023	Virgin Money		Annual Subscription	Microsoft	S	98.40	19.68	118.08
56	15/05/2023	Virgin Money	B/T	Chairman's Expenses	Cllr P Gabbott	Z	250.00		250.00
Total							20,730.83	3,003.87	23,734.70



CLW PC AGENDA

2.Receipts April /May 2023

Voucher	Date	Bank	Description	Supplier	VAT Type	Net	VAT	Total
1	17/04/2023	Natwest Bank	Bank Interest	Natwest Bank	X	0.49		0.49
2	26/04/2023	Virgin Money	Summer Fair	Rub A Dub Soap / Grac	Z	25.00		25.00
3	26/04/2023	Virgin Money	Summer Fair	Daisy Catering - Crepe	Z	25.00		25.00
4	26/04/2023	Virgin Money	Summer Fair	Vintage Ice Cream Exp	Z	25.00		25.00
5	27/04/2023	Virgin Money	Summer Fair	Jobo Crafts	Z	25.00		25.00
6	27/04/2023	Virgin Money	Summer Fair	Artful Crafter	Z	25.00		25.00
7	27/04/2023	Virgin Money	Summer Fair	Sweet Temptations	Z	25.00		25.00
8	02/05/2023	Virgin Money	Summer Fair	Forest Fire	Z	25.00		25.00
9	02/05/2023	Virgin Money	Summer Fair	Martha's Kitchen	Z	25.00		25.00
10	02/05/2023	Virgin Money	Summer Fair	The Candyman	Z	25.00		25.00
11	03/05/2023	Virgin Money	Summer Fair	Brookies Bakes	Z	25.00		25.00
12	09/05/2023	Virgin Money	Summer Fair	Tornado Potato	Z	50.00		50.00
13	09/05/2023	Virgin Money	Summer Fair	Costco	Z	25.00		25.00
14	10/05/2023	Virgin Money	Summer Fair	Falafel Express	Z	50.00		50.00
15	10/05/2023	Virgin Money	Summer Fair	Stranded Birds	Z	25.00		25.00
16	10/05/2023	Virgin Money	Summer Fair	Fiona's Body Shop at H	Z	25.00		25.00
17	15/05/2023	Natwest Bank	Bank Interest	Natwest Bank	X	0.49		0.49
18	26/04/2023	Virgin Money	CIL	Chorley Council	Z	4,341.94		4,341.94
Total						4,767.92		4,767.92

11. To discuss and make decisions on Planning Applications

Applications can be viewed on the Chorley Council website via the following link:

<https://planning.chorley.gov.uk/online-applications/search.do?action=weeklyList>

1.Application no: 23/00301/DIS Case Officer: Chris Smith - 01257 515223 Ward: Clayton East, Brindle And Hoghton Proposal: Application to discharge condition nos. 11 (traffic management plan) and 15 (construction environment management plan) of planning permission ref: 22/01039/FUL (Erection of a coffee shop with drive thru facility and associated works) Location: Asda Superstore, Clayton Green Centre, Centre Drive, Clayton-Le-Woods, Chorley, PR6 7JY

2.Application no: 23/00377/NOT Case Officer: Chris Smith - 01257 515223 Ward: Clayton East, Brindle And Hoghton Proposal: Notification of intention to upgrade existing electronic communications apparatus including the replacement of an existing 20m monopole with 1no. new 20m monopole accommodating 6no. antennas and 1no. microwave dish and the replacement of ground based equipment cabinets and minor ancillary works Location: VODAPHONE LTD, Telecommunication Mast Site No 35101, Clayton Green Road, Clayton-Le-Woods

3.Application no: 23/00376/FULHH Case Officer: Simon Lems Ward: Clayton West And Cuerden Proposal: Single storey rear/side extension and construction of access ramp (following demolition of existing garage) Location: 15 Harrock Road, Clayton-Le-Woods, Leyland, PR25 5TX



CLW PC AGENDA

4. Application no: 23/00389/NOT Case Officer: Chris Smith - 01257 515223 Ward: Clayton West And Cuerden Proposal: Notification of intention to upgrade existing electronic communications apparatus including the swap out of 3no. antennas, removal of 2no. equipment cabinets to be replaced with 1no. cabinet, installation of 1no. GPS node and associated ancillary works Location: Orange PSC, Telecommunication Mast Site LA0246, Greenbank Farm, Wigan Road, Clayton-Le-Woods Applicant: Mobile Broadband Network Limited - C/o Agent: Caitlin Timothy - 6th Floor, 11 York Street, Manchester, M2 2AW,, United Kingdom

5. Application no: Reference: 23/00384/FULHH Proposal: Front porch Location: 8 Levens Drive Clayton-Le-Woods Leyland PR25 5SS

12. Correspondence

13. Date for Next Meetings

The next full parish council meeting is proposed to be held on Monday 19th June 2023 at 7.30pm at the Parish Council Community Meeting Room 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.

Committee Meeting /WG Schedule

- War Memorial Committee Meeting to be Arranged
- Communications Committee Meeting 25th May 2023 at 7.00pm
- Play and Leisure Committee Meeting 25th May 2023 at 7.00pm
- Finance Committee Meeting Tuesday 6th June 2023 at 7.00pm
- Environment Committee to be Arranged