

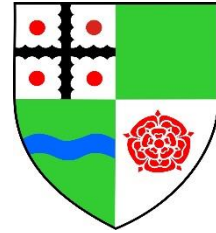
Clayton-le-Woods Parish Council

Clerk to the Council: Mrs Tracy Morris
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9th October 2023

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held on Monday 16th October 2023 at 7.30pm at the Parish Council Community Meeting Room/Office 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Mrs Tracy Morris', written over a horizontal line.

Mrs Tracy Morris
Clerk to the Council



Agenda

- 1. Welcome to new Parish Councillors**
- 2. To receive and accept apologies**
- 3. Declaration of Interest**
- 4. Public Participation (None Indicated)**
- 5. To approve the Minutes of the Ordinary Parish Council Meeting held on Monday 18th September 2023 (Attached)**
- 6. Clerk's and Admin Assistants Reports (To Follow)**
- 7. Parish Councillor Elections – 1 Vacancy (1 Clayton Brook)**
To approve the decision regarding the Co-option of Candidate for the role of Parish Councillor
- 8. Reports**
 - 1. Play and Leisure Committee Meeting held on Wednesday 4th October 2023**
 - 1.1 OAP Lunch at Ley Inn at £23.00 per head 90 people over 5th/6th December 2023
 - 1.2 Approval of Selection Boxes 150 at a cost of £135.00 or £270.00 (up to £485.00 Over Budget)
 - 1.3 Scarecrow Competition Report (Virement of Funds £233.10 to Switch On Event)
 - 1.4 Summer Clayton Cup Bowls Competition Cost Up to £1080.00 Update (Report Attached)
 - 1.5 Summer Fair 2024 date to be approved Saturday 22nd June 2024
 - 2. External Audit Report 2022/23 (See Attached)**
- 9. Wildflower Meadow Provision 2024**
To give outline approval for the provision of 6 wildflower meadows at a cost of £3000



CLW PC AGENDA

10. Accounts for Payment

All accounts include VAT where applicable. Late Accounts List (To be tabled at Meeting)

1. Payments September/October 2023

PAYMENTS LIST

Voucher	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
215	Virgin Money		Utility Bill	NPower	L	124.41	6.22	130.63
216	Virgin Money		Annual Emergency Light	Walker Gabbott Electrik	S	249.12	49.82	298.94
219	Virgin Money		Sundries	Tesco	Z	3.70		3.70
221	Virgin Money		Annual Membership	Starboard Systems Ltd	S	520.00	104.00	624.00
218	Virgin Money		Expenses	Clir Mark Clifford	Z	72.03		72.03
220	Virgin Money		Sundries	Age Concern	Z	22.90		22.90
222	Virgin Money		Utility Bill	Water Plus	S	6.67	1.33	8.00
222	Virgin Money		Utility Bill	Water Plus	Z	34.06		34.06
213	Virgin Money		Office Cleaning	Diamond Domestic	S	64.00	12.80	76.80
223	Virgin Money		CLW Bowling Green Mair	SRI Watering Systems	S	343.30	68.66	411.96
224	Virgin Money		External Auditor Fee	PKF Littlejohn LLP	S	420.00	84.00	504.00
226	Virgin Money		Signage	Poppy Signs Ltd	S	165.09	33.02	198.11
225	Virgin Money		Expenses	Employee 02	Z	24.26		24.26
247	Virgin Money		Signage	Poppy Signs Ltd	S	149.88	29.98	179.86
248	Virgin Money		Play Area General Repai	Wicksteed	S	380.16	76.03	456.19
244	Virgin Money		Sundries	MFG	Z	2.30		2.30
245	Virgin Money		Scarecrow Festival Prize	MFG	Z	390.00		390.00
229	Natwest Bank	S/O	Salary	Lengthsmen JI	E	130.80		130.80
230	Virgin Money	S/O	Salary	Employee 01	E	1,722.67		1,722.67
231	Natwest Bank	D/D	Pension	LCC Pension Employer/	E	899.66		899.66
233	Virgin Money	S/O	Salary	Lengthsmen ME	E	348.80		348.80
235	Virgin Money	S/O	Salary	Employee 02	E	1,036.08		1,036.08
246	Virgin Money		Utility Bill	NPower	L	123.09	6.15	129.24
227	Virgin Money	B/T	Grass Cutting/Open Spa	Envirocare Maintenanc	S	848.43	169.69	1,018.12
228	Natwest Bank	D/D	Website/Email Managerr	Easy Websites	S	66.00	13.20	79.20
232	Natwest Bank	D/D	Phones/Broadband	O2	S	6.07	1.21	7.28
234	Virgin Money	S/O	Rent/Room Hire	Chorley Self Storage Lt	S	76.67	15.33	92.00
236	Virgin Money	D/D	Phones/Broadband	Three Business Service	S	7.50	1.50	9.00
237	Virgin Money	B/T	Grass Cutting/Open Spa	Envirocare Maintenanc	S	848.43	169.69	1,018.12
238	Virgin Money	D/D	Phones/Broadband	BT	S	49.59	9.92	59.51
239	Virgin Money	S/O	Salary	Lengthsmen CD	X	87.20		87.20
240	Virgin Money	B/T	CLWBG Monthly Rent	MRE Belbroughton Ltd	X	49.00		49.00
241	Virgin Money		Office Cleaning	Diamond Domestic	S	64.00	12.80	76.80
242	Virgin Money		Flowerbed Maintenance	Envirocare Maintenanc	S	340.00	68.00	408.00
243	Virgin Money		CLW Bowling Green Mair	East Riding Turf Care	S	79.83	15.97	95.80
Total						9,755.70	949.32	10,705.02

2. Receipts September 2023

RECEIPTS LIST

Voucher	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
67	Natwest Bank	B/T	Bank Interest	Natwest Bank	X	8.52		8.52
Total						8.52		8.52



CLW PC AGENDA

11. To discuss and make decisions on Planning Applications

Applications can be viewed on the Chorley Council website via the following link:

<https://planning.chorley.gov.uk/online-applications/search.do?action=weeklyList>

1. Application no: 23/00752/FUL Proposal: Siting of a temporary portacabin to provide office facilities Location: Greenways Rest Home, 720 Preston Road, Clayton-Le-Woods, Preston, PR5 8JP Applicant: Mr David Obi - Greenways Rest Home, 720 Preston Road, Clayton-Le-Woods, Preston, PR5 8JP

2. Application no: 23/00755/CLPUD Proposal: Application for a certificate of lawfulness for the proposed conversion of the existing garage in order to facilitate provision of habitable accommodation, internal and external alterations and refurbishment of existing rear balcony. Location: 28 Lords Croft, Clayton-Le-Woods, Chorley, PR6 7TP

3. Application no: 23/00834/FULHH Proposal: Part two storey side extension, part single storey rear extension, front porch (following demolition of existing attached porch and garage) Location: 111 Lancaster Lane Clayton-Le-Woods Leyland PR25 5SP

12. Correspondence

Remembrance Service Sunday 12th November 2023 (Attached)

13. Date for Next Meetings

The next full parish council meeting is proposed to be held on Monday 20th November 2023 at 7.30pm at the Parish Council Community Meeting Room 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.

Communications Committee Meeting Wednesday 18th October 2023 at 7.00pm

War Memorial Committee Meeting Wednesday 18th November 2023 at 7.00pm at Whittle Village Hall

Play and Leisure Committee Meeting Thursday 9th November 2023 at 7.00pm

Environment Committee Meeting Tuesday 12th December 2023 at 7.00pm