

CLAYTON-LE-WOODS PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING HELD ON MONDAY 20th FEBRUARY 2017 AT CLAYTON GREEN LIBRARY AT 7.30PM

PRESENT: Councillor Mr R Ormston (Chair)
Councillor Mrs C Billouin
Councillor Mrs R Boyd
Councillor Mrs G Charlesworth
Councillor Mr M Clifford
Councillor Ms J Cronshaw
Councillor Mr S Cross
Councillor Mr S Fenn
Councillor Mrs G Ormston
Councillor Mr D Rogerson
Councillor Mrs E Whiteford
Councillor A Whitham

IN ATTENDANCE: Mrs TD Morris (Clerk)

MEMBERS OF THE PUBLIC: None

7680 APOLOGIES RECEIVED AND ACCEPTED

Apologies were received and accepted from Councillor Ms C Bromilow.

Councillor M Mayson was absent from the meeting.

7681 DECLARATION OF INTEREST

There were declarations of interest from Councillor E Whiteford regarding the War Memorial Committee, Councillor G Charlesworth as a governor of Westwood Primary School and Councillors M Clifford and A Whitham regarding the Wildlife Trust.

7682 PUBLIC PARTICIPATION

There were no requests for public participation at the meeting.

ACTION

7683 MINUTES OF ORDINARY PARISH COUNCIL MEETING HELD ON MONDAY 16th JANUARY 2017.

It was **RESOLVED** to accept the minutes of the ordinary parish meeting held on 16th January 2017 and was duly signed by the Chair on behalf of the council.

7684 MATTERS ARISING

- It was noted that the interview date for the Casual Councillor vacancy had been postponed due to attendance difficulties over the half term break.
- The Cuerden Development Site meeting was held on 8th February and proved to be informative and the developers were made aware of the concerns raised by the residents of the parish.

7685 PROPOSAL FOR EVENTS COMMITTEE

Councillor M Clifford tabled a proposal to defer powers to a dedicated events committee to plan and deliver events such as a Summer Fair and Christmas Lighting Ceremony which would promote the parish council and bring the community together.

There was a counter proposal to put together a working party which would report directly to the parish council and would lessen the work placed on the clerk.

The council voted on the first proposal and this was defeated. The second proposal was carried.

It was **RESOLVED** to organise an Events Working Party which would be co-ordinated by Councillor M Clifford.

**Cllr
Clifford**

7686 SUPPORT FOR A DISABLED SPACE OUTSIDE WESTWOOD PRIMARY SCHOOL

Councillor G Charlesworth informed the members that the school were looking for support as they were applying for a disabled space outside of the school grounds due to lack of adequate room within the school grounds for a disabled space. The proposed disabled space would be at the bus stop bay situated a few yards away from the school.

The parish council wished to support the request and instructed the clerk to raise the issue with Lancashire County Council Highways Department with copies sent to County Councillor A Cullens and the local police.

Clerk

7687 UPDATE ON PINES DEVELOPMENT (LIDL AND RETIREMENT HOMES)

The Chairman advised the council that he Councillor Mrs G Ormston and the clerk had an initial meeting with the developer and the representative from Lidl. Several photos were distributed to the members for their information.

The members were advised that they had been invited to an open day at Clayton Brook Community Church at Great Greens Lane on 28th February 2017 from 2pm - 7pm.

After due discussion, it was RESOLVED that the parish council convene an extraordinary meeting to discuss the development with McCarthy & Stone and Lidl representatives as soon as an appropriate date was finalised.

Clerk

7688 VENUE FOR PARISH COUNCIL MEETING

The clerk advised the parish council that the library space may not be available to hire from April 2017 due to change of use to include a Children's Centre.

It was requested that the clerk approach Manor Road Community Centre in the first instance to find out if space would be available for meetings.

Clerk

7689 GENERAL REPORTS

The following reports were received and accepted by the members:

- Chorley Liaison Committee meeting held on Wednesday 18th January 2017 attended by Cllrs J Cronshaw, C Bromilow and the Clerk
- Clayton Brook Action Plan Group meeting held on January 23rd 2017 attended by Cllrs J Cronshaw and C Bromilow
- Clayton-le-Woods Community Centre Report Councillor E Whiteford
- Whittle and Clayton War Memorial Committee meeting held on 2nd February 2017 attended by Cllrs R Boyd, C Billouin S Cross and E Whiteford

Councillor S Cross reported that the War Memorial Committee wished to take part in a beacon event to commemorate the end of the first world war. Whittle-le-Woods Parish Council had already indicated their support of the event.

After due deliberation, it was RESOLVED that Clayton-le-Woods Parish Council would support the War Memorial Committee to

take part in the event and it was requested that the clerk complete/submit the necessary paperwork.

Clerk

7690 COMMITTEE REPORTS

Management Committee

It was reported that the forms had been received from British Telecom regarding the adoption of the red phone box on Swansey Lane/Preston Road.

It was requested that legal advice be taken prior to signing the paperwork and that the Chair and Clerk would sign the form on behalf of the parish council.

It was RESOLVED that subject to legal approval the clerk and the Chair would sign off the purchase of the BT red phone box on Swansey Lane/Preston Road

Chair/
Clerk

Long Term Sickness of Lengthsman

The meeting was informed that one of the Lengthsmen had been off sick for some time and that a temporary replacement had been requested.

Play and Leisure Committee meeting held on 9th February 2017

Councillor S Cross reported that it was agreed that the Gough lane play area budget should be held around £35,000 ex VAT and that a working party would be putting together the specification using professional assistance where necessary.

It was proposed that for the Christmas lunch 2017 that a number of venues be explored due to the increased demand for places.

Environment Committee meeting held on 23rd January 2017

It was noted that there would be a boundary check of Back Lane Woods on Wednesday 22nd March 2017. A full tree survey of the woods would be conducted in due course.

Communication Committee

Councillor D Rogerson lodged his apologies for his non-attendance.

It was noted that there had been positive/constructive feedback about the new website.

Councillor Mrs G Ormston reported that the annual parish meeting would take a similar format as last year.

After due discussion, it was requested that the clerk contact Manor Road Community Centre to enquire if the venue was available for the annual parish meeting. Also, that there would be a clear agenda for the evening.

The timetable for the next parish newsletter had been established and it was proposed that the newsletter would be sent solus once again as it had been a successful exercise as far as distribution and feedback were concerned. It was noted that an advertising slot had been secured with Redrow Homes at £100.00 for a quarter page.

Finance Staffing and Buildings Committee held on Tuesday 14th February 2017

It was noted that the meeting did not go ahead as it was not quorate so a new date would have to be arranged.

7691 ACCOUNTS FOR PAYMENT

The parish council were informed that the Chairman and the Clerk checked and countersigned all the receipts/invoices, salaries and HMRC payments prior to the full parish council meeting.

It was **RESOLVED** to approve the following accounts for payment: -

<u>Payment Method</u>	<u>February 2017 Accounts</u>	<u>£</u>
<u>Chq No.</u>		
S/O	Lengthsmen (6no.) Salary (February 2017)	691.20
S/O	Employee (1) Salary (February 2017)	1334.40
D/D	Employee (1) / Employer Pension Contribution (January 2017)	536.77
D/D	O2 Telefonica Feb-Mar 2017 parish phone bill	37.48
D/D	Easy Web Sites Ltd. Monthly Hosting, parish email addresses, Support	74.20
4937	HMRC (NI and Tax) for January 2017	448.30
4938	Rytetype Business Supplies. Printer Supplies	83.87
4939	Westfield Tree Services. Dismantling of 3 dangerous trees Back Lane Woods	804.00

4940	Lancashire County Council. Room Hire for January 2017	40.00
4942	Sri Water Engineering CLW Bowling Cub Annual Service	216.00
4943	Lancashire Association of Local Councils Annual Subscription 2017/18	1269.19

Total Expenditure <i>with</i> late Accounts		£5,535.41
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4941	Transfer of Funds to Yorkshire Bank (Top Up Deposit Guarantee to £85,000)	10,000.00
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7690 PLANNING APPLICATIONS

The following planning applications were tabled for scrutiny by the parish council.

After due deliberation it was RESOLVED to make no comments on the following Planning Applications:

1. 17/00117/FULHH. Proposed single storey side and rear extensions. 33 Watkin Road.
2. 17/00097/LBC. Listed Building Consent for: Alterations to brick stable and store to facilitate conversion to residential use. Hawksclough Farm Preston Road.
3. 17/00098/LBC. Listed Building Consent for: Alterations to stone barn facilitate conversion to residential use. Hawksclough Farm Preston Road.
4. 17/00089/FULHH. Single storey extension incorporating room in the roof. 18 Watkin Road
5. 17/00033/FULHH. Proposed single storey extension to side and rear dormer bungalow. 14 Hampson Avenue.
6. 17/00048/FULHH. Ground floor extension to side and rear of dwelling. 51 Claughton Avenue.
7. 07/2017/0211/ORM. Hybrid Planning Application comprising of Full and Outline Development – Environmental Impact Assessment (EIA) development. Cuerden Strategic Site. (Comments already lodged with South Ribble Council)

It was RESOLVED to make the following comment:

1. 17/00016/FULMAJ. Erection of 13 houses and garages including associated infrastructure. St Bede’s Parish Hall Brownley Street.

To express concern regarding the potential increased traffic on Copperfield Vale.

7691 CONFIDENTIAL ITEMS

There were no items deemed confidential.

7692 DATE OF NEXT ORDINARY PARISH MEETING

It was **RESOLVED** that the next ordinary parish council meeting is to be held on **Monday 20th March 2017** at Clayton Green Library at 7.30pm.

7693 DIARY DATES

- Finance meeting Thursday 2nd March 2017 at 7.00pm
- Management Committee Meeting following the Finance Committee meeting