

CLAYTON-LE-WOODS PARISH COUNCIL

**MINUTES OF THE ORDINARY PARISH MEETING
HELD ON MONDAY 16TH OCTOBER 2023 7.30PM
AT THE PARISH COUNCIL COMMUNITY MEETING ROOMS/OFFICE**

PRESENT: Councillor Mr P Gabbott (Chairman)
Councillor Mr M Clifford
Councillor Mr D Clough
Councillor Mrs S Edwards-Williams
Councillor Mr S Maddock
Councillor Mr N Whitham
Councillor Ms A Willis
Councillor Mr A Halliday
Councillor Ms B Ward Smith
Councillor Mr A Balderstone (10)

In Attendance: 1 Member of the Public
Mrs L Gallagher (Admin Officer)

| ACTION |
|---------------|
| |

8703 WELCOMETO NEW PARISH COUNCILLORS

All 4 new members were welcomed to the Parish Council.

8704 APOLOGIES

Apologies were received and accepted from Councillor G Charlesworth, Councillor G Ormston and Councillor D Dowrick.

8705 DECLARATION OF INTEREST

Councillor M Clifford as County Councillor for Clayton and Whittle, Deputy Chair of Education, Chorley Council Member for Environment and member of the Chorley Council Licensing Committee.
Councillor N Whitham as a member of Chorley Council Planning Committee.
Councillor P Gabbott as a Governor for Lancaster Lane Primary School.
Councillor A Balderstone as a member of Clayton-le-Woods Bowling Team.

8706 PUBLIC PARTICIPATION

The Chairman welcomed 1 member of the public to the meeting.

8707 TO APPROVE THE MINUTES OF THE ORDINARY MEETING HELD ON

Chairman's Signature.....



CLW PARISH COUNCIL MINUTES

MONDAY 18TH SEPTEMBER 2023

It was RESOLVED to approve the minutes of the Ordinary Meeting held on Monday 18th September 2023.

8708 CLERK'S AND ADMIN ASSISTANT'S REPORTS

In the absence of the Clerk, the Chairman read out the Clerk's report. The report was received with thanks.

The Administration Officer's report was received with thanks.

8709 REPORTS

1. **Play & Leisure Committee Meeting.** The report was received from Cllr S Edwards-Williams with thanks.

- 1.1. It was RESOLVED to book the OAP Christmas Meal at The Ley Inn for 90 people over 2 days at a cost of £23.00 per head on the 5th and 6th December 2023.
- 1.2. It was RESOLVED to accept and amendment to 170 selection boxes at a cost of £153.00 which includes 10% discount given by Morrisons Community Champion.
- 1.3. It was RESOLVED to vire the remaining Scarecrow Festival budget of £233.10 to the Christmas Light Switch On budget.

Cllr Ward Smith left the meeting

Cllr Ward Smith re-entered the meeting

- 1.4. It was RESOLVED to approve the Summer Clayton Cup with spends up to £1080.00
- 1.5. It was RESOLVED to hold the 2024 Summer Fair event on Saturday 22nd June 2025.

2. **External Audit Report 2022/23.** In the absence of the Clerk, the Chairman went through the report. It was noted that the audit was submitted late in 2022/23 due to staff absence.

8710 WILDFLOWER MEADOW PROVISION 2024

It was RESOLVED to approve the cost of £3000 for the provision of 6 Wildflower Meadows in the Parish in 2024.

Chairman's Signature.....



CLW PARISH COUNCIL MINUTES

8711 ACCOUNTS FOR PAYMENT

The Parish Council RESOLVED to approve the following accounts for payments:

1. Payments September/October 2023

PAYMENTS LIST

Table with 9 columns: Voucher, Bank, Cheque No, Description, Supplier, VAT Type, Net, VAT, Total. It lists 43 payment entries and a total row.

The following receipts were noted:

2. Receipts Sepotember 2023

Chairman's Signature.....



CLW PARISH COUNCIL MINUTES

RECEIPTS LIST

| Voucher | Bank | Receipt No | Description | Supplier | VAT Type | Net | VAT | Total |
|--------------|--------------|------------|---------------|--------------|----------|-------------|-----|-------------|
| 67 | Natwest Bank | B/T | Bank Interest | Natwest Bank | X | 8.52 | | 8.52 |
| Total | | | | | | 8.52 | | 8.52 |

8712 PLANNING APPLICATIONS

It was RESOLVED to make no comment on the following applications:

1.Application no: 23/00752/FUL Proposal: Siting of a temporary portacabin to provide office facilities Location: Greenways Rest Home, 720 Preston Road, Clayton-Le-Woods, Preston, PR5 8JP Applicant: Mr David Obi - Greenways Rest Home, 720 Preston Road, Clayton-Le-Woods, Preston, PR5 8JP

2.Application no: 23/00755/CLPUD Proposal: Application for a certificate of lawfulness for the proposed conversion of the existing garage in order to facilitate provision of habitable accommodation, internal and external alterations and refurbishment of existing rear balcony. Location: 28 Lords Croft, Clayton-Le-Woods, Chorley, PR6 7TP

3.Application no: 23/00834/FULHH Proposal: Part two storey side extension, part single storey rear extension, front porch (following demolition of existing attached porch and garage) Location: 111 Lancaster Lane Clayton-Le-Woods Leyland PR25 5SP

1 member of the public left the meeting.

8713 PARISH COUNCILLOR ELECTIONS – 1 VACANCY (1 CLAYTON BROOK)

Following an interview and secret ballot it was RESOLVED to co-opt Mr Eddie Shannon onto the Parish Council.

There no longer any vacancies on the Parish Council.

It was requested that the Admin Officer make the necessary arrangements to inform the candidate and to send out the necessary paperwork. They will be invited to attend their first meeting in November.

8714 DATE OF NEXT MEETING

Chairman’s Signature.....



CLW PARISH COUNCIL MINUTES

The date of the next Full parish Council meeting is Monday 20th November 2023 at 7.30pm at Clayton-le-Woods Parish Council Offices/Meeting Rooms, 239a Preston Road, Clayton-le-Woods, Chorley, PR6 7PY.

Communications Committee Meeting Wednesday 18th October 2023 at 7.00pm.

War Memorial Committee Meeting Wednesday 18th October 2023 at 7.00pm at Whittle Village Hall.

Play & Leisure Committee Meeting on Thursday 9th November 2023 at 7.00pm.

Environment Committee Meeting on Tuesday 12th December 2023 at 7.00pm.

Chairman's Signature.....