

CLAYTON-LE-WOODS PARISH COUNCIL

**MINUTES OF THE ORDINARY MEETING
HELD ON MONDAY 19th NOVEMBER 2018 AT 7.30PM AT
CHORLEY BUSINESS AND TECHNOLOGY CENTRE EUXTON**

PRESENT: Councillor Mr M Clifford (Chairman)
Councillor Mrs C Billouin
Councillor Ms C Bromilow
Councillor Mrs G Charlesworth
Councillor Ms J Cronshaw
Councillor Mrs S Edwards Williams
Councillor Mr S Fenn
Councillor Mr P Gabbott
Councillor Mrs J Norris
Councillor Mrs G Ormston
Councillor Mr D Rogerson

In Attendance: Mrs G Egan (Project Officer)
Mrs TD Morris (Clerk)

8021 APOLOGIES

Apologies had been received and accepted from Councillors Mrs M Gallagher and Ms M Mayson.

8022 DECLARATION OF INTEREST

Councillor M Clifford declared an interest as an associate of the Wildlife Trust and Councillor J Cronshaw as a member of the Planning Committee.

8023 PUBLIC PARTICIPATION

There were no items recorded.

8024 MINUTES OF ORDINARY PARISH COUNCIL MEETING HELD ON 15th OCTOBER 2018

It was RESOLVED that the minutes of the ordinary parish meeting held on the 15th October 2018 should be signed by the Chairman.

8025 MATTERS ARISING

8011 Co-opted Members

The Clerk informed the council that she had taken advice from NALC and there was no restriction on the number of co-opted members on a parish council.

ACTION

8014 Resolution Protocol

The Clerk stated that having taken advice from NALC any resolution could be reassessed by the parish council if the committee concerned wished to recommend a review.

8026 NOTIFICATION OF TWO PARISH COUNCILLOR VACANCIES

The members were informed that there were currently two vacancies within West Ward and that the Elections Office had cleared the vacancies to be filled by co-option.

It was agreed that the Clerk would undertake the advertisement for the vacancies on the website and on the noticeboards the vacancies would also appear on the parish Facebook page.

It was noted that the closing date for applications was 31st December 2018.

8027 REPORTS

Reports were received and accepted from the following Committees:

Finance Staffing and Buildings held on 12th November 2018

The minutes and the report from the Chairman of Finance was duly noted.

Donation Requests

The members were advised that two organisations had applied for donations and the committee recommended the following which was endorsed by the council:

It was RESOLVED to donate £70.00 to the Chorley Singers towards a new piano stool.

It was agreed not to donate £280.00 towards travel expenses for the Thursday Club.

It was requested that the Clerk inform each of the groups of the decisions.

Environment Committee held on 12th November 2018

The minutes and the report from the Clerk were duly noted.

Communications Committee held on 30th October 2018

The minutes and the report from the Chairman of Communications was duly noted.

Remembrance Sunday 11th November 2018

It was noted that the event was a great success with a large turnout.

8028 DEFIBRILLATOR ACCESS/ FOOTPATH BANKSIDE

1. Defibrillator Access

There was a detailed discussion regarding possible sites for more defibrillators within the parish boundaries.

Clerk

It was proposed that the possible siting of the defibrillators be investigated and costed for budgetary purposes. The proposal would be scrutinised by the Play and Leisure Committee.

It was RESOLVED to provide 3 more defibrillators within the parish under the proviso that ownership and maintenance be handed to the venue in perpetuity.

2. Footpath Closure

It was noted that a footpath at Bankside had been closed off by Lancashire County Council (LCC) after being deemed unsafe. It had been confirmed that the footpath was owned by LCC and the County Council had no resources at the present time to reinstate the path.

The proposal was that the parish council liaise with LCC to reinstate the pathway under licence.

A vote was held with 11 for the proposal and 1 abstention.

It was RESOLVED that the parish council provide the finance to reinstate the pathway subject to the project fulfilling the CIL Funding criteria and with permission from LCC.

8029 AUTUMN/WINTER NEWSLETTER 2018

The council were supplied with the costs for the next issue of the newsletter.

It was RESOLVED to approve the costs of Solus Delivery £1,134.00 and Design and Print at £882.00.

It was noted that the costs of all aspects of the newsletter would be reviewed prior to the next issue.

8030 WILDFLOWER MEADOWS

The Clerk informed the members that the cost of planting the wildflower meadows in the 4 proposed sites would cost around £2,000.00

It was RESOLVED that the parish would fund the provision of 4 wildflower meadows at a cost of £2,000.00.

The Clerk would liaise with Chorley Council to initiate the work in Spring 2019.

Clerk

8031 ACCOUNTS FOR PAYMENT

The Parish Council RESOLVED to approve the following accounts for payment:

<u>Paym't Method/</u>	<u>November 2018 Accounts: -</u>	<u>£</u>
<u>Chq No.</u>		

S/O	Lengthsmen (5no.) Salary Paid by Standing Order	751.68
S/O	Employee (1) Salary Paid by Standing Order	1,334.40
D/D	Employee (1) / Employer Pension Contribution	418.68
B/T	Employee (2) Salary	642.43
B/T	Chorley Business and Technology Centre Monthly Office Rental	390.00
D/D	Easy Websites Ltd. Monthly Hosting, Parish email addresses, Support.	84.00
D/D	O2 Telefonica Monthly Fee for Parish Phone	24.82
B/T	BT Business Bill Office Phone and Broadband	80.45
D/D	Three Telephone Monthly Fee Parish Phone (2)	9.00
B/T	HMRC Tax and NI Contributions	1,362.97
S/O	Chorley Self Storage Ltd Storage of Property	88.00
B/T	Amazon Stationery	12.17
B/T	Amazon Stationery (Office Diaries)	17.70
B/T	Chorley Print Design and Print of Newsletter	882.00
B/T	Ladderstore RC Winter Step Ladder (SplD)	186.00
B/T	Cumbria Wild Flowers. Primroses for Back Lane Woods	70.74
B/T	RCD Leaflet Distribution. Newsletter Distribution	1,134.00
B/T	Gemma Louise Doyle Deposit Christmas Light Switch On	250.00
0095	Conservation Contracts North West. Construction of two paths (£6,015.92 + £3,105.86)	9,121.78
0096	Donation Clayton-le-Woods Singers for Equipment (£70)	52.00
0097	Mrs T Morris Reimbursement of Stationery	39.00

0098	Royal British Legion Wreath for Remembrance Sunday	20.00
0099	Mrs G Egan Reimbursement of Expenses	15.00
0100	Ace Workwear Lengthsmen Workwear	57.99
0101	Stringfellow Ltd Installation of Silent Soldiers in 6 x Schools	376.92
0102	Councillor J Norris Reimbursement Expenses OAP Christmas Meal	14.30

Total £17,436.03

December 2018 Accounts: -

S/O	Lengthsmen (5no.) Salary Paid by Standing Order	751.68
S/O	Employee (1) Salary Paid by Standing Order	1,334.40
D/D	Employee (1) / Employer Pension Contribution	418.68
B/T	Employee (2) Salary	642.43
B/T	Chorley Business and Technology Centre Monthly Office Rental	390.00
D/D	Easy Websites Ltd. Monthly Hosting, Parish email addresses, Support.	84.00
D/D	O2 Telefonica Monthly Fee for Parish Phone	25.30
D/D	BT Business Bill Office Phone and Broadband	65.04
D/D	Three Telephone Monthly Fee Parish Phone (2)	9.00
B/T	HMRC Tax and NI Contributions	537.42
B/T	Amazon Stationery	29.46
S/O	Chorley Self Storage Ltd Storage of Property	88.00
0103	Eccleston Brass Band Christmas Light Switch On	100.00
0104	Chorley Business and Technology Centre Stamps	2.68
B/T	Gemma Louise Doyle Entertainment Christmas Light Switch On	250.00

Total £4,728.09

8032 PLANNING APPLICATIONS

1. Application no: [18/00993/FULMAJ](#)

Proposal: Section 73 application to vary condition 26 (approved plans) attached to planning approval 18/00420/FULMAJ involving the erection of a scooter store outbuilding, internal reconfiguration including an additional apartment and minor elevational alterations.

Location: Lidl UK Preston Road Clayton-Le-Woods Chorley PR6 7EB

It was requested that the Clerk enquire as to how to view the variation of conditions and what they entailed.

Clerk

2. Application no: [18/01010/DIS](#)

Proposal: Application to discharge conditions 4 (facing materials), 14 (drainage management plan), 20 (construction method statement), 21 (site access scheme), 22 (site access and highway improvement timescale) and 25 (wild mammal method statement) attached to planning permission 18/00420/FULMAJ - Section 73 application to vary conditions 3, 4, 14, 16, 19, 20, 25 and 26 attached to planning approval 17/00464/FULMAJ to allow the approved development to be implemented in phases in accordance with a phasing plan and programme.

Location: Lidl UK Preston Road Clayton-Le-Woods Chorley PR6 7EB

It was RESOLVED to have no comment on the planning application.

3. Application no: [18/01027/FULHH](#)

Proposal: Boundary fence, maximum height of 2m.

Location: 2 Holly Close Clayton-Le-Woods Chorley PR6 7JN

It was RESOLVED to object as it was contrary to the Chorley Neighbourhood Plan.

4. Application no: [18/01048/LBC](#)

Proposal: Application for listed building consent: Alteration of redundant doorway on south facing elevation - reduction in height - to be utilised as a window opening.

Location: 586 Preston Road Clayton-Le-Woods Chorley PR6 7EB.

It was RESOLVED to have no comment on the planning application.

5. Application no: [18/00942/FULHH](#)

Proposal: Two storey side extension, single storey rear extension, detached garage and driveway and alterations to existing boundary wall (following demolition of existing conservatory)

Location: 3 Lostock Meadow Clayton-Le-Woods Chorley PR6 7UQ

It was RESOLVED to object as the development was out of proportion with the area and may incur traffic problems

6. Application no: [18/00949/DIS](#)

Proposal: Application to discharge conditions 4 (facing materials), 14 (drainage management plan) and 20 (construction method statement)

attached to planning permission 18/00420/FULMAJ(Section 73 application to vary conditions 3, 4, 14, 16, 19, 20, 25 and 26 attached to planning approval 17/00464/FULMAJ) to allow the approved development to be implemented in phases in accordance with a phasing plan and programme.

Location: Lidl UK Preston Road Clayton-Le-Woods Chorley PR6 7EB

It was requested that the Clerk enquire as to how to view the variation of conditions and what they entailed.

7.Application no: [18/01035/PDE](#)

Proposal: Notification of a proposed single storey rear extension measuring (overall) 5.09m in depth, with eaves height of 2.44m and a maximum height of 3.56m

Location: 46 Claughton Avenue Clayton-Le-Woods Leyland PR25 5TL

It was RESOLVED to have no comment on the planning application.

The members wished to thank Councillor G Charlesworth for her hard work in reviewing each application in detail.

8033 CORRESPONDENCE

Correspondence from Back Lane School Regarding Parking Arrangements (Update)

It was agreed to defer this item onto the agenda for January 2019.

Central Lancashire Consultation on Local Plan Review (Update)

The councillors were directed to the Boundary Commission website where they could look at the proposed boundary changes at borough and parish level.

The members were advised that if they wished to propose any evidenced parish ward boundary changes (to be considered by the Boundary Commission) to contact the Clerk prior to the Christmas break.

8034 DATE OF NEXT ORDINARY PARISH MEETING AND FUTURE DATES

It was RESOLVED that the ordinary meetings for the next 5 months be as follows:

21st January 2019

18th February 2019

18th March 2019

15th April 2019

20th May 2019

It was RESOLVED that the next ordinary Parish Council meeting is to be held on Monday 21st January 2019 at 7.30pm at the Chorley Business Centre.

Clerk

Members

Committee Meetings

- Communications Committee Tuesday 4th December 2018
- Finance Committee Monday 7th January 2019
- Environment Committee Meeting Tuesday 4th December 2018
- Management Committee Meeting to be confirmed
- Play and Leisure Committee Thursday 6th December 2018